

**INTRODUCTION TO COMMIS CHEF TRAINING PROGRAMME
APPLICATION FORM**

PLEASE WRITE IN CAPITAL LETTERS

(All areas of the form must be Completed and the form **Signed** in **Part A and D** to be Eligible)

PART A

• **Personal Details:**

First Name: _____ Surname: _____

Email: _____

Telephone: _____ (Home) _____ (Mobile)

Age Group (Circle one category): 18 -20, 20 – 24, 25 – 29, 30 – 34, 35 – 39, 40 – 49, 50 – 59, over 60

• **Education & Qualifications:**

Please indicate (✓) your highest level of attainment on the list of qualifications below:

- | | |
|-------------------------------------|--------------------------|
| Doctorate degree | <input type="checkbox"/> |
| Postgraduate Diploma/Masters Degree | <input type="checkbox"/> |
| Degree (Honours)/Higher Diploma | <input type="checkbox"/> |
| Degree (Ordinary) | <input type="checkbox"/> |
| Higher Cert/Advanced Cert | <input type="checkbox"/> |
| Leaving Cert | <input type="checkbox"/> |
| Junior Cert | <input type="checkbox"/> |

Are you in receipt of a social welfare payment? **Yes** **Complete Part B** **No** **Complete Part C**

Please select the length of time out of employment

156 Days - up to 1 Year

1 year to 3 year

Over 3 years

Please select the category which best describes your current status (please tick):

Jobseeker Allowance Jobseeker Benefit Recent graduate or school leaver

Welfare Credits Career Change Returning to the workforce

All Applicants: By checking the box, I agree to provide Skillnet Ireland and Taste 4 Success Skillnet with my personal data and permit it to process and store this personal information for the purposes described on page 3 of this application form and under the terms of the Skillnet Ireland Trainee Privacy Statement.

Signed: _____ **Date:** _____



PART B If you are in receipt of a Jobseeker Allowance or Benefit the following DEASP Eligibility Criteria apply: (NB anyone on a current CE or TUS Scheme is not be eligible):

In order to qualify for retention of Jobseekers Allowance or Jobseekers Benefit under the Education, Training and Development Option a person must, immediately prior to commencing an approved course be:

- at least 21 years of age,
- Or**
- aged between 18 and 20 and out of the formal education system for at least 2 years,
- And**
- In receipt of Jobseekers Allowance or Jobseekers Benefit and have received a total of at least 6 months (156 days) of unemployment payment during his/her current period of unemployment.

NOTE: A person in receipt of Jobseekers Allowance or Jobseekers Benefit wishing to avail of the ET&D option as an early school leaver must supply, to the Facilitator, written evidence from their former school/college of their previous educational qualifications and date of leaving formal education.

Jobseekers Allowance/Jobseekers Benefit

Claimants approved for this option are deemed to be available for work and may attend a course of education, training or development while continuing in receipt of Jobseekers Allowance or Jobseekers Benefit.

Note: All other conditions for receipt of Jobseekers Allowance or Jobseekers Benefit must continue to be satisfied.

Special Provisions (ET&D)

Under Article 73 of Social Welfare (Consolidated Payments Provision) Regulations, 1994 (SI 417/94 as amended by SI 54/98) persons in receipt of Jobseekers Allowance or Jobseekers Benefit attending an approved course under the ET&D option are deemed to be available for work.

Training programmes are part of a scheme agreed with the Department of Social Protection (DEASP)

www.welfare.ie/EN/OperationalGuidelines/pages/bte_etdo.aspx. An individual's benefits and entitlements will remain unaffected by network training participation subject to the normal social welfare rules applying. Welfare recipients/job-seekers wishing to participate in Taste 4 Success Skillnet funded training programmes must adhere to DEASP and Skillnets Ltd eligibility criteria.

SKN-C Programmes only – i.e. those Longer than 20 Days and less than 120 Days

DEPARTMENT OF EMPLOYMENT AFFAIRS AND SOCIAL PROTECTION APPROVAL/WITNESS

Name of Approving Officer:

Office Location:

Contact No:

Signature of Approving Officer: _____ Date/Stamp: _____

PART C If you are NOT in receipt of a Jobseeker Allowance or Benefit or Registered with the DEASP, then the following Eligibility Criteria apply:

- You must be willing and able to undertake full-time the 11-week Traineeship Programme.
- You must be out of employment and looking to re-enter the workforce and be in a position to accept a job offer on successful completion of the programme and qualification if a position is available.
- You must be available to undertake work placement as part of the Introduction to Commis Chef Traineeship

PART D ALL APPLICANTS PLEASE SIGN

Signature: _____ Date: _____



Taste 4 Success and Skillnet Ireland will comply with all applicable Data Protection Legislation in the processing of the information and personal data provided by you in this Application Form. Your data will be processed in line with the Skillnet Ireland Trainee Privacy Statement which you can access on the Skillnet Ireland website:

<https://www.skillnetireland.ie/data-protection/Skillnet-Ireland-Trainee-Privacy-Statement>

WHAT WE USE YOUR PERSONAL DATA FOR

Your information will be shared with third parties in certain specific circumstances:

- 1) for the purposes of delivering Skillnet Ireland training programmes via the Learning Network
- 2) for the purposes of securely storing participant information with our IT services provider
- 3) for the purpose of conducting surveys to evaluate the quality and impact of the programmes delivered by the Learning Network. For such surveys, you may be contacted at some point in the future (no longer than 24 months following completion of your training with the Learning Network) either by telephone or email
- 4) for the purpose of providing DES with statistical information to help inform national policy in relation to skills. Only aggregated and statistical data will be reported to the DES.